

Contract Standing Orders Table of Changes – March 2020

	<u>Description</u>	<u>Existing Contract Standing Orders</u>	<u>New Contract Standing Orders</u>
1.	<i>1.9 Raise the value at which band 2 commences</i>	Band 1 Up to £5,000 Band 2 £5,001 - £75,000	Band 1 Up to £10,000 Officers must confirm they have considered if competition would save more than the cost of the competition Band 2 £10,001 - £75,000
2.	<i>Aggregation</i>		Explains more clearly aggregation
3.	<i>Supplier selection at quote level</i>	Encourages Local suppliers to be invited to quote. Silent on the option of using framework agreements at this level	Directs the invitation of a local (Stevenage based or failing that Hertfordshire based) supplier where such exists to quote. Explains that framework agreements can be used at this level
4.	<i>Using Framework agreements</i>		Explains the use of framework agreements more clearly
5.	<i>Sealing levels at band 3</i>	A contract must be sealed in the following cases: a) For all formal construction/works contracts over £75,000 b) Where an extended limitations period is required (the normal limitation period is 6 years after the end of the contract)	a) Where an extended limitations period is required (the normal limitation period is 6 years after the end of the contract)
6.	<i>Reference to SMB</i>		Now changed to SLT
7.	<i>Contract Extensions</i>		Wholesale re write to distinguish between taking up extension options and

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			an extension that potentially breaches regulations or cso's
8.	<i>Special considerations</i>		Adding GDPR , Modern Slavery, fraud and social value
9.	<i>Reference to Borough Solicitor</i>	Phrase Borough Solicitor used for all interactions with the legal team	Borough solicitor reference retained where approval is needed. References changed to the shared legal service commercial team where advice is to be sought